

OUTDOOR CLASSROOM, INDOOR CLASSROOM RULES & REGULATIONS

ALCOHOLIC BEVERAGES: *CONSUMPTION, POSSESSION SELLING OF ALCOHOLIC BEVERAGES, IS NOT PERMITTED AT ANY TIME IN THE PARK. EVIDENCE OF ALCOHOL USE WILL RESULT IN FORFEITURE OF YOUR PERMIT AND POSSIBLE CRIMINAL CHARGES. City Code 24-13.1 , City Code 26-35*

DECORATIONS: **ABSOLUTELY NO CONFETTI, NO RICE, OR NO BALLOONS OF ANY KIND ARE ALLOWED IN THE PARK. NO WAX CANDLES IN THE INDOOR CLASSROOM.**

MUSIC: Amplified music may be used, **but the volume of audible sound should not interfere with the public's right to quiet** enjoyment of the park.

SMOKING: No smoking allowed inside the facility.

NATURE CENTER: We welcome all guests to enjoy our Nature Center and Gift Shop. However, we ask that children be well behaved and accompanied by an adult when it is appropriate. The staff of Sandy Bottom has the power to ask disruptive children to leave if they pose a threat to the animals or merchandise. Parents or responsible adults will be held responsible for any damage done by children while in the Nature Center.

SOLICITATION & SALES: You are not permitted to sell, solicit, peddle, rent any goods/wares, or collect any money within the Park unless you obtain prior written permission from the Park Manager.

SET-UP, TAKEDOWN & DELIVERIES: The Sandy Bottom Nature Park staff is not responsible for setting up and/or taking down the tables and chairs. This is the responsibility of the User and must be completed within the time period reserved. All deliveries and pick-ups must be scheduled within the contracted time period

PAYMENTS: **Monday - Friday 9:00am-4:30pm. Guaranteed reservations** may be made in person, **Monday - Friday 9:00am-4:30pm**, by paying in full. **Full payment is due within your 7 day-hold period. Please make checks out to "City of Hampton".**

CANCELLATION: If a written notice is sent to the Reservationist 60 days prior to your reservation date, you will receive full payment. If you cancel less than 14 days prior to your reservation date, you will be charged a \$25 cancellation fee. If cancellation **is not received in writing, all funds will be forfeited.** Refunds **will not** be given due to inclement or unfavorable weather.

TRANSFERS: One date transfer is allowed any time up to 60 days before original date at no cost. We Do NOT guarantee that the date you want to switch to will be available.

LAWS: You must comply with all rules, regulations and laws concerning your rental and use of the Classroom.

SUBLETTING: A User Contract is only valid between Sandy Bottom Nature Park and the original contracted User. Subletting is not permissible and it invalidates any User Contract.

THE SPEED LIMIT IN THE PARK IS 15 MPH AT ALL TIMES

CLEANING GUIDELINES

Removal of decorations, personal property and rental equipment from premises.

2. Place all tables and chairs back in the storage closet according to the chart on the closet doors.
3. Remove of all debris from kitchen, restroom and patio areas.
4. Have everyone in your group including caterers and other hired staff completely out of the building by designated time.
5. **In short, leave the room looking as it did when you arrived, with the exception of the fine cleaning.**
6. Return all equipment, supplies, etc. in the same condition as when received.
7. Adhere to all the rules and regulations outlined at Sandy Bottom Nature Park.
8. **Place all trash in bags provided by the park, tie and leave on the patio.**

TERMINATION: Sandy Bottom Nature Park reserves the absolute right, at any time prior to or during your use of any rental facility(s), to cancel your reservation and to terminate this agreement in the event of emergency, casualty, physical damage to the property or building, or other occurrence which is the sole discretion of the Park Manager or the Parks and Recreation Department, render the rental facility(s) unsuitable or unsafe for use by you, or which requires use of the rental facility(s) for emergency purposes. Such occurrences include, without limitation, any of the following:

1. Fire, flood, weather damage, other casualties or acts of God causing physical damage to the Sandy Bottom Nature Park rental facility(s).
2. The making of improvements, alteration or repairs required by law or otherwise necessary to put or maintain the building and facilities in a safe and fully functional condition, including unexpected delays in the completion of such repairs, improvements, or alterations;
3. Fire, flood, weather damages, other casualties or acts of God creating an emergency situation on the property.

In the event that your reservation and this agreement are terminated pursuant to this provision, Sandy Bottom Nature Park shall not be responsible or liable for any direct, indirect, incidental or consequential damages resulting from such termination

USE AGREEMENT

I agree to abide by the rules governing the use of the Sandy Bottom Nature Park facility(s) set forth above and agree to be responsible for any damages done to the room, grounds, furnishings and/or equipment by my group as determined by the park staff. I specifically agree to confine my activities to the designated areas as stated above and vacate the facilities by the end of my agreed rental period, leaving them in the condition in which they were found. I understand failure to follow rules set forth above can result in the loss of all or part of my security deposit and/or require extra payment above what has already been tendered. Hampton Parks & Recreation Department maintains the right and authority to amend or cancel this permit at anytime should the applicant fail to abide by conditions agreed to or if public safety and welfare so dictate. These documents represent department policy pertaining to day-to-day administration and management of public campgrounds and day-use facilities to ensure the enjoyment and safety of our visitors.

Violation of any Classroom and or park rules is ground for eviction and possible criminal charges. Anyone who is evicted is not entitled to a refund.